

# mailone 2.0

AND ACCOUNTING
SOFTWARE FOR
POSTBase

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# MAILROOM ACCOUNTING AND REPORTING FOR YOUR POSTBASE MADE EASY

Discounts, ease-of-use, and 24/7 tracking make FP's MailOne 2.0 software program the only cost-effective and versatile solution for your unique mailroom needs. Easily integrates with your FP PostBase Mailing System making your mailroom more efficient than ever.

# **KEY ADVANTAGES**

# ACCURATELY RECORD, ANALYZE, & REPORT MAILROOM EXPENSES

Your mail is processed, tracked, and saved so all the details are ready for on-the-spot reporting.

- Capture every detail with 3-Tier Postal Accounting
- Record each mail piece as an individual transaction
- Add handling charges per account to bill back clients
- Customize the PC imports/exports to fit your needs

# **CONVENIENT ALL-IN-ONE SHIPPING LABEL**

MailOne 2.0 saves you the hassle of printing out multiple labels for outgoing packages. A 4" x 6" shipping label including postage, electronic confirmation barcode, and shipping and return address is now available, saving you money on extra labels!



# INSTANTLY ACCESS USPS® COMMERCIAL-BASE PRICING (CBP) DISCOUNTS

MailOne 2.0 automatically prints CBP postage through the FP meter and uploads the data to the USPS®. So sending just 2 Express Mail® pieces per day would save you over \$2,202 per year vs. USPS® retail rates\*, or over \$5,595 per year vs. UPS/FedEx\*.

\*Based on 1 lb. Express Mail® and Retail UPS/FedEx Residential Next Day Air Saver: Zone 5

# AUTOMATICALLY PROCESS USPS® ELECTRONIC CONFIRMATION SERVICES

MailOne 2.0 saves you money by using electronic Confirm® Services. Just select Delivery Confirmation™ or Signature Confirmation™ while processing First Class Parcels, Priority Mail and Express Mail. By processing electronically, Delivery Confirmation™ is FREE, saving you \$0.90 on each mail piece you process with MailOne 2.0. Signature Confirmation™ is only \$2.20, saving you \$0.50 on each mail piece you process with MailOne 2.0.

- MailOne seamlessly communicates with the USPS® to upload/ download Confirmation Services data
- Automatically generate Confirmation Barcodes on a 4"x 6" label
- Receive live USPS® delivery status updates anytime
- Easily lookup old transactions & verify delivery dates
- Reprint barcoded labels without reprinting postage

# PROCESS AND TRACK E-CERTIFIED MAIL AND E-RETURN RECEIPT

MailOne 2.0 allows you to process and track Electronic Certified® and Electronic Return Receipt directly from MailOne 2.0 and save

\$1.30 per Return Receipt.



# SPECIAL FEATURES

### **ACCOUNT REPORTS/EXPORTS**

- Over 30 USPS® Product & Account Reporting
- Simple .csv export feature
- User defined profiles



#### ONLINE USPS TRACKING

- Versatile transaction lookup/ search feature
- Automatic daily/hourly upload to USPS®
- Simple icon-based status update





# **PRODUCT OVERVIEW**

# SHIPPING LABEL WITH INTEGRATED POSTAGE

Process 4" x 6" shipping labels with the postage amount printed directly on the label. Also included: shipping and return address and USPS® electronic confirmation barcodes. No need to print two labels!



### **RATE SHOPPING**

Easily view all rates available for your mail piece.



# **LABEL PRINTER (optional)**

Pair your MailOne 2.0 software with a label printer. Conveniently prints a 4"x6" all-in-one label for all of your outgoing packages.



# **ADDRESS DATABASE**

Import your address database securely into the MailOne 2.0 software for easy access.



#### INTERNATIONAL

Select your destination easily with MailOne's interactive map.



# INTEGRATED E-CERTIFIED MAIL AND E-RETURN RECEIPT TRACKING

Process and track Electronic Certified® and Electronic Return Receipt direct through MailOne 2.0. Track mail by:

- Recipient Name
- Address
- Certified Number



# **POSTBASE MENU**

Help

Control the main features of your PostBase through MailOne 2.0!







# **SYSTEM REQUIREMENTS**

- PC with 233MHz processor clock speed (single or dual processor system); Intel Pentium/Celeron family or AMD K6/Athlon/Duron family or compatible processor (recommended clock speed 1GHz)
- 256 megabytes (MB) of RAM (recommended RAM 512 MB)
- 2.0 gigabytes (GB) or available hard disk space
- Super VGA (1024 x 768) resolution video adapter and monitor
- Windows XP-Professional SP2 operation system, Windows Vista, Windows 7, Windows 8 (supporting 32/64bit systems)
- Keyboard and mouse or compatible pointing device
- Microsoft Internet Explorer version 6.0 (IE6)
- 2 available USB Ports
- MS .NET Framework 4.0 or higher

# **COMPATIBLE WITH:**

- PostBase Series
- ExcelScale Lines (optional)
- Shipping Label Printer (optional)

# specifications

yes
yes
yes
yes,
yes
yes
yes
unlimited
yes
yes
yes
yes

\*NOTE: System requirements are subject to change











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